

Notes to Applicant

for Registration as a Computer Aided Design (CAD) Operator for Construction Works, including Draughtsman

RG17

Under the CIDB Act, a “**Computer-Aided Design (CAD) Operator for Construction Works, including Draughtsman**” is a “Service Provider” who provides construction services other than consultancy services.

A “**Computer-Aided Design (CAD) Operator for Construction Works, including Draughtsman**” means a person who:

EITHER

- i) Holds at least a **Certificate in Computer-Aided Design (CAD) or Draughtsmanship** from a recognised institution, or any qualifications acceptable by the Board;
- ii) Has at least **two (2) years’** post-academic qualification experience in **Computer-Aided Design (CAD) or Draughtsmanship** related to the construction industry; and
- iii) Practices solely as a freelance person OR as a full-time employee in the private or public sector and satisfying the following conditions:
 - Where the applicant is a full-time employee in the private sector, the firm should submit a “No-objection letter”. A template of this letter is available on our website (www.cidb.mu); or
(Practices as a full-time employee in the private sector)
 - Where the applicant is in full-time employment in the public sector, he or she must obtain a written authorisation from their Supervising Officer to undertake private work; or
(Practices as a full-time employee in the public sector)
 - Where the applicant is a full-time employee with a firm offering Computer-Aided Design (CAD) services for Construction Works, including Draughtsmanship and the application will be made on behalf of that firm, then the documents below are required:
 - a. The firm should provide its BRN, and the nature of the business of the firm should be one that encompasses CAD services or Draughtsmanship services.
 - b. The firm should also confirm in writing that the employee is applying for registration on behalf of the firm.
 - c. The employee should confirm in writing that upon granting of the CIDB registration, he/she shall offer “**Computer Aided Design (CAD) services for Construction Works, including Draughtsmanship**” exclusively for that firm.

OR

- i) Has at least **five (5) years'** experience in **Computer-Aided Design (CAD) or Draughtsmanship** related to the construction industry; and
- ii) Practices solely as a freelance person OR as a full-time employee in the private or public sector and satisfying the following conditions:
 - Where the applicant is a full-time employee in the private sector, the firm should submit a "No-objection letter". A template of this letter is available on our website (www.cidb.mu); or
(Practices as a full-time employee in the private sector)
 - Where the applicant is in full-time employment in the public sector, he or she must obtain a written authorisation from their Supervising Officer to undertake private work ; or
(Practices as a full-time employee in the public sector)
 - Where the applicant is a full-time employee with a firm offering Computer-Aided Design (CAD) services for Construction Works, including Draughtsmanship and this application will be made on behalf of that firm, then the documents below are required:
 - d. The firm should provide its BRN, and the nature of the business of the firm should be one that encompasses CAD services or Draughtsmanship services.
 - e. The firm should also confirm in writing that the employee is applying for registration on behalf of the firm.
 - f. The employee should confirm in writing that upon granting of the CIDB registration, he/she shall offer "**Computer-Aided Design (CAD) services for Construction Works, including Draughtsmanship**" exclusively for that firm.

Note:

Registered Professional Engineers and Registered Professional Architects who are in full-time employment, whether in the private or public sector, may offer CAD and/or Draughtsmanship services and sign on the plan(s)/drawing(s) subject to prior written approval to do so from their employer.