

# Notes to Applicant

## for Registration as a Supplier

RG 15

### Step 1

#### Name of Applicant

**Registration as a Supplier is applicable to 'Firms' only.** Applicant shall state the exact name as it appears on its Business Registration Card as the Certificate of Registration will be issued in that name.

### Step 1

#### Category applying for

Applicant shall apply for a Category in which it is currently operating or intends to operate. Applicant may apply for more than one category provided it meets the requirements for registration in the respective categories.

### Step 3

#### Directorship of Firm

Applicant shall state the status of all Directors and specify whether they are Executive Directors or Non-Executive Directors of the Firm.

"Executive Directors" are those involved in the day-to-day management of the Firm, whereas "Non-Executive Directors" are not involved in the day-to-day management of the Firm but only at strategic decision making level.

### Step 4

#### Shareholding

For '% Shareholding', Applicant state the percentage of shares held by each Shareholder.