

APPLICATION FOR REGISTRATION (MISCELLANEOUS ITEMS)

SECTION A

1.1. Name of Applicant:

.....

.....

1.2. Application for:

(Tick as appropriate)

- Duplicate of certificate of registration ☐
- Change in particulars in certificate of registration ☐
- Cancellation of registration ☐
- Downgrade (*Contractors Only*) ☐
- Removal of Specific works (*Contractors Only*) ☐
- Removal of Field of Specialisation (*Consultants Only*) ☐
- Removal of Construction Materials (*Suppliers Only*) ☐
- Removal of Construction Plants and Equipment (*Suppliers Only*) ☐

Information

This Form is also available at <http://www.ciamauritius.org> and must be filled, signed and submitted to CIA, in hard copy together with all the relevant documents.

If space provided in any section of this Form is not sufficient, the applicant may attach supplementary sheets to provide the information.

A non-refundable processing fee of MUR 1000 shall accompany application made for "**Duplicate of certificate of registration**" and "**Change in particulars in certificate of registration**".

CIA shall not be held liable for any delay in processing the request in case of incompleteness or inaccuracy of information.

SECTION B

Please fill section Only that corresponds to your application.

Duplicate of certificate of registration:

1.Specify below the certificate(s) reference(s) to duplicate.

.....

.....

.....

2.Please specify reason for applying for Duplicate of Certificate of Registration.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Change in particulars in certificate of registration*:

1.Indicate below:

☐ Change in Name

☐ Others

Please specify

.....

.....

.....

.....

.....

* Please provide evidence for changes in particulars

Cancellation of registration:

1.State below the registration(s) to be canceled:**

.....

.....

.....

2. Please specify reason(s) for cancellation:

- 2.1 Has been adjudged bankrupt (individual) ☐
- 2.2 Has been declared insolvent (individual or firm) ☐
- 2.3 Has been the subject of a winding up order (firm) ☐
- 2.4 Has ceased to offer services (individual or firm) ☐
- 2.5 Demise of applicant (individual) ☐
- 2.6 Demise of any principal, associate or partner (firm) ☐
- 2.7 De-registration by a professional body if any principal ☐
associate or partner (firm)

2.8 Any other reason(s)*. Please indicate below:

.....

.....

****Please use additional sheets if required or attach any evidence.**

Downgrade:

1.State below the registration(s) to be downgraded:

.....

.....

.....

2. Please specify requested Grade:

From Grade..... To Grade.....

From Grade..... To Grade.....

From Grade..... To Grade.....

Please state reason(s) for downgrading:

.....

.....

.....

Please use additional sheets if required or attach any evidence

Removal of Specific works :

1.Please state below the Specific works to be removed.

.....

.....

.....

.....

Please state reason(s) for removal of Specific works

.....

.....

.....

Please use additional sheets if required or attach any evidence

Removal of Field of Specialisation :

1.Please state below the Field of Specialisation to be

removed:

(Tick as appropriate)

- | | |
|---|--------------------------|
| a. Architecture | <input type="checkbox"/> |
| b. Civil and structural engineering services | <input type="checkbox"/> |
| c. Electrical engineering services | <input type="checkbox"/> |
| d. Interior design | <input type="checkbox"/> |
| e. Landscape architecture | <input type="checkbox"/> |
| f. Mechanical, electrical and plumbing (MEP) engineering services | <input type="checkbox"/> |
| g. Mechanical engineering services | <input type="checkbox"/> |
| h. Project management in construction | <input type="checkbox"/> |
| i. Quantity surveying | <input type="checkbox"/> |
| j. Urban planning | <input type="checkbox"/> |
| k. Third Party Certification | <input type="checkbox"/> |
| l. Environmental engineering services | <input type="checkbox"/> |

Please state reason(s) for removal of Field of Specialisation

.....

.....

Please use additional sheets if required or attach any evidence

Removal of Construction Materials

1.Indicate below the Construction Materials to be removed

(Tick as appropriate)

- | | |
|----------------------------|--------------------------|
| a. Aggregates | <input type="checkbox"/> |
| b. Bitumen | <input type="checkbox"/> |
| c. Cement | <input type="checkbox"/> |
| d. Ready mix concrete | <input type="checkbox"/> |
| e. Concrete blocks | <input type="checkbox"/> |
| f. Bricks | <input type="checkbox"/> |
| g. Paint | <input type="checkbox"/> |
| h. Waterproofing materials | <input type="checkbox"/> |
| i. Reinforcement bars | <input type="checkbox"/> |
| j. Steel sections | <input type="checkbox"/> |
| k. Aluminium | <input type="checkbox"/> |
| l. Timber | <input type="checkbox"/> |

2. Please state reason(s) for removal of Construction Materials

.....

.....

Removal of Construction Plant and Equipment

1.Indicate below the Construction Plant and Equipment to be removed:

(Tick as appropriate)

- | | |
|---------------------------------|--------------------------|
| a. Earth moving equipment | <input type="checkbox"/> |
| b. Materials handling equipment | <input type="checkbox"/> |
| c. Scaffolding | <input type="checkbox"/> |

2.Please state reason(s) for removal of Construction Plant and Equipment:

.....

.....

Please use additional sheets if required or attach any evidence

SECTION C

Declaration (by Authorized Signatory)

Ido hereby declare that the information given on this form and the information submitted in the documents attached hereto are to the best of my knowledge true and correct.

I authorise the CIA to conduct any enquiry If required, from any third party in order to verify the accuracy of the information provided.

I understand that any false declaration or misstatement with respect to this application is an offence which may result in a fine and imprisonment and/or rejection for this application and/or cancellation/suspension of any registration with the C CIA in accordance with the Construction Industry Authority Act and Regulations thereunder.

Note: After Cancellation of registration I shall surrender my certificate(s) within a period of seven (7) days after being so informed by the Council.

Authorised Signature:

Name:

Designation:

Date:

(Company seal)

(FOR OFFICE USE)

.....

.....

.....

.....

.....

(For Office Use)	(For Office Use)	(For Office Use) (Finance Section)
Submitted by:	Received by:	Amount paid: (MUR)
Signature:	Fees payable: (MUR)	Receipt No:
Date:	Signature:	Received by:
	Date:	Signature:
		Date: