

Construction Industry Authority

Qualifications, Salary and Duties

Post:

Technical Officer (formerly Technical Coordinator)

Qualifications:

- A. (i) a diploma in Civil Engineering from a recognized institution
or
(ii) the “Brevet de Technicien Supérieur (BTS) en Génie Civil “from a recognized institution
or
(iii) a “Diplôme Universitaire Supérieur de Technologie (DUST) en Génie Civil “from a recognized institution
or
an equivalent qualification to A above acceptable to the Board.
- B. Candidates should -
- (i) reckon at least two years’ relevant experience in the construction industry; and
(ii) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed

Salary:

Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 – 60600

Note:

However, for the year 2026, you will draw the corresponding discounted salary of Rs 29477 as specified at Row 3 of the Consolidated Master Conversion Table in the Annex to the Ministry of Public Service and Administrative Reforms Circular Letter No.3 of 2026, issued following the PRB Report 2026.

Duties:

1. To process applications for the registration of Consultants and Contractors operating in the Construction Industry.
2. To assist the Manager in the performance of his day-to-day duties.
3. To undertake site visits and carry out inspections and investigations as may be directed and to prepare reports thereof.
4. To carry out studies and informative research on matters relating to the Construction Industry.
5. To provide technical advice on matters relating to the Construction Industry.
6. To organize training programmes for the Construction Industry.
7. To enquire into complaints made by members of the public.

8. To assist small and medium enterprises of the Construction Industry in the interpretation and preparation of bids and contract documents and in other construction matters.
9. To undertake surveys in the Construction Industry.
10. To assist in the preparation and updating of the National Schedule of Rates.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Officer in the roles ascribed to him.

CIA

February 2026